



h_da
HOCHSCHULE DARMSTADT
UNIVERSITY OF APPLIED SCIENCES

fbw
FACHBEREICH WIRTSCHAFT
DARMSTADT BUSINESS SCHOOL

Department of Advanced Education
www.mba-darmstadt.de

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APPLICATION FOR RECOGNITION OF CREDITS (Acquired in the Realm of Higher Education)

Please note that an application for recognition is subject to a processing fee. Please refer to the applicable schedule of charges for your degree programme regarding the fee payable. In the case of successful recognition, the pro-rata tuition fee for the recognised module will be waived.

Please also note that the application for recognition is binding. Once recognition has been granted, the grade in question is automatically accepted. A successful recognition cannot be withdrawn.

Personal Data

Family Name _____
 First Name _____
 Street _____ No. _____
 Post Code _____ City _____
 E-mail _____
 Student ID _____
 (resp. Application Number)

Application

I hereby apply for the recognition of credits to the programme

MBA part-time MBA full-time

Recognition for the following module at h_da:

Module - No. _____ Module - Name _____

Original Module

Higher Education Institution _____
 Module - Name _____ Credit Points ____ Contact Hours ____

I attached the following required documents:

Description of original module Certificate (authenticated copy)

Other: _____

Total number of pages added: _____

Signature

I hereby assure the correctness and completeness of the information provided.

Place, Date _____ Signature _____

To be completed by h_da! Please leave blank.

ANTRAG AUF ANERKENNUNG UND ANRECHNUNG IM MASTERSTUDIENGANG BUSINESS ADMINISTRATION (MBA)

Beschluss des Prüfungsausschusses

Antrag von

Nachname _____

Vorname/n _____

Dem Antrag wird stattgegeben.

Die nachgewiesenen Kompetenzen werden für das Modul Nr. _____ anerkannt und wie folgt angerechnet. Note: _____ CP _____

Der Antrag wird abgelehnt. Siehe beigefügten Bescheid!

Eine Anerkennung ist nicht möglich, da zwischen den Kompetenzen ein wesentlicher Unterschied besteht.

Datum _____

Unterschrift _____

Internal Notes

Eingegangen am:

Kürzel:

| weiter an PA:

Kürzel:

Fachlich geprüft am:

Kürzel:

| zurück an WBDS am:

Kürzel: